Job Description

Job Title: Trainee Accountant
Location: Cambridge, Cambridgeshire
Department: Audit
Graduate opportunity: ACA

Are you a recent graduate looking to launch an exciting career in accountancy?

PEM, the largest accountancy firm in Cambridge, is seeking talented graduates to join our Audit team as Trainee Accountants. This exciting opportunity is ideal for ambitious individuals looking to start a rewarding career in accountancy and auditing.

What will you be doing day to day?

As a Trainee Accountant, you'll assist with accounts preparation, audit assignments, and basic tax computations. You'll work on both client sites and office-based projects, gaining exposure to our diverse and exciting client base across various industry sectors.

What will you be doing day to day?

You will join our dedicated graduate training programme on a 3 year apprenticeship to become an ICAEW qualified chartered accountant. Our graduate programme includes:

- Comprehensive support to develop your skills and knowledge
- Market leading salary
- Fully-funded study package
- Bonuses for successfully passing exams first time
- 25 days annual leave
- Birthday leave
- Enhanced contributory pension scheme
- Free onsite parking
- Supported railcards
- Social events and team-building activities to foster a fun and engaging workplace
- GymFlex, shopping discounts, cycle to work and other flexible benefit options
- Access to modern technology and tools that enhance your work experience
- A friendly, supportive and flexible work environment.

PEM
Salisbury House
Station Road
Cambridge CB1 2LA

t. +44 (0)1223 728222
e. hello@pem.co.uk

pem.co.uk

1875 Accounting Limited t/a PEM.
A full list of Partners can be found on our website.

Company Registered Number: 17014349
Registered Office Address: Salisbury House, Station Road, Cambridge, United Kingdom, CB1 2LA
Country of Registration: England

Regulated for a range of accounting and investment business activities in the UK by the Institute of Chartered Accountants in England and Wales. PEM Insolvency Practitioners are licensed to act in the UK by the Insolvency Practitioners Association and when acting as receiver or administrator contract without personal liability.

What are we looking for?

- 2:2 degree or higher (ideally in a relevant subject such as maths, business, economics, etc.)
- Strong analytical and problem-solving skills
- Excellent communication and interpersonal abilities
- Professional approach with a good eye for detail
- Ability to work flexibly and supportively within a busy team
- Commitment to maintaining high professional standards.

Next steps

Apply now and enjoy the benefits of working in Cambridge in a professional and friendly environment. Please follow these steps:

- Send your CV and a cover letter outlining your interest and qualifications to recruitment@pem.co.uk.
- A member of our talent team will review your application and assess your suitability for the role.
- If selected, you will be invited for an initial call with our talent team where you can discuss your skills and experiences in more detail and crucially why you would like to join PEM's graduate programme.
- If successful, you will be asked to complete a number of short skills tests to evaluate your numerical, written reasoning and attention to detail skills.
- Candidates will have a final interview with team managers to discuss the role and your potential fit within the team.
- If selected, you will receive a formal offer, and we will guide you through the onboarding process to get you started on your exciting journey with PEM.