

Grant application form.

Section 1: Contact details

Title*:

First name*:

Surname*:

Email*:

Telephone*:

Position in organisation*:

Section 2: Organisation details

Full name of organisation*:

Street address*:

Town/City*:

County*:

Postcode*:

Organisation's website*:

Charity registration number*:

Year-end date of latest available financial statements*:

Full name of Trustee 1*: *(must be a bank signatory)*

Full name of Trustee 2*: *(Bank signatory is preferable)*

Brief summary of your organisation (aims, activities, key developments etc.)*: *(maximum 200 words)*

Brief summary of your organisation's current funding sources*: *(maximum 200 words)*

Section 3: Project details

Project title*:

Brief summary of the project and its impact*: *(maximum 200 words)*

Please explain how you will use the PEM Charitable Trust funding for this project*: *(maximum 200 words)*

If you are requesting funding to cover (wholly or partially) general overhead costs of the Charity, I confirm these are incremental costs related to this specific project*: *(Reminder, general overhead costs [E.g., salaries, rent etc.] only qualify for funding when they are incremental costs related to a specific project (refer to guidance document for further details))*

Yes No Not applicable

If yes, please briefly explain how these general overhead costs are incremental costs related to this specific project (if applicable)*: *[E.g., the salary for a new member of staff who has been recruited specifically for the purposes of the project, the rent for a new venue used for the purposes of the project etc.] (maximum 200 words)*

Please state the location(s) at which your project will be taking place*: *(Reminder, this must be within Cambridgeshire to qualify for funding)*

Please state the needs/issues within this area that the project aims to address and explain how this will be achieved*:
(maximum 300 words)

Please state who the beneficiaries of this project are*:

Please state approximately how many people will benefit from the project*:

Please list the key outcomes that you aim to achieve from this project and how you plan to monitor and evaluate these outcomes*: *(maximum 200 words)*

Please explain why your charity is well placed and qualified to deliver this work*: (maximum 200 words)

Section 4: Project finances

Please state the total project cost*:

Please state the total amount of funds already raised for this project to date*:

Please provide details of all grants received from Government bodies and/or other charitable foundations for this project (if applicable)*:

Confirmation of grant amount being requested (maximum £2,000)*:

Section 5: Other

Please provide any further information that you would like to share with us to support your grant application:

Where did you hear about the PEM Charitable Trust*:

Please state any other ways the firm could support you:

For example, employee volunteering, donation of physical resources (such as notepads or pens, office equipment) or sharing the opportunity with our staff to apply to be a trustee etc.

We would be grateful to receive your feedback to help us improve our grant application process:

For the below questions, please attach these documents in your email to us along with your application form:

Copy of the Charity's latest signed financial statements*

Copy of the project budget (Optional)

Any other published materials that would support your grant application (Optional)

Are you a current or past PEM client?*

Yes, current

Yes, past

No